

Village of Taos Ski Valley

Agenda Item

AGENDA ITEM TITLE: Briliam Engineering: Recommendations for Interim WWTP Improvements

DATE: August 5, 2014

PRESENTED BY: Ray Keen

STATUS OF AGENDA ITEM: New Business

CAN THIS ITEM BE RESCHEDULED: Not Recommended

BACKGROUND INFORMATION: Patrick O'Brien, Briliam Engineering, will present to the Council recommendations (including estimated costs) for wastewater treatment plant improvements. These would include:

1. Replacement of the SCADA system
2. Installation of a mixer in the concrete influent equalization basin
3. Removal (preferred) or coring of the separation wall between the two RAS/WAS pumps along with the installation of an isolation gate.
4. Relocation of the PACI fee point from Tank #1 to the splitter box prior to the Clarifiers – COMPLETED

RECOMMENDATION: Discussion. Final CPE report should be completed in time for the September Council meeting.

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Agenda Item

AGENDA ITEM TITLE: Selection of Voting Delegate and Alternate for NMML Annual Conference

DATE: August 5 2014

PRESENTED BY: Vanessa Chisholm

STATUS OF AGENDA ITEM: New Business

CAN THIS ITEM BE RESCHEDULED: Not recommended

BACKGROUND INFORMATION:

The 57^h Annual Conference of the NM Municipal League will be held August 27th through August 29th in Taos. At the Annual Business Meeting on Thursday, August 28, a President Elect, Vice President, Treasurer and three Director-at-Large (2-Year Term) will be elected. Also, the Annual Statement of Municipal Policy and Annual Conference Resolutions will be adopted.

Each municipality in good standing shall be entitled to one delegate vote. The governing body needs to select a Voting Delegate and Alternate for the Annual Business Meeting.

RECOMMENDATION: Council should select a voting delegate and alternate from the persons planning to attend the conference.

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Agenda Item

AGENDA ITEM TITLE: Consideration and Approval of **Resolution #2015-266**, a Resolution Approving FY2014 Final Quarter Financial Report Year Ending June 30, 2014.

DATE: August 5, 2014

PRESENTED BY: Vanessa Chisholm

STATUS OF AGENDA ITEM: New Business

CAN THIS ITEM BE RESCHEDULED: Not recommended

BACKGROUND INFORMATION:

A new requirement by the State of NM, Department of Finance and Administration is to pass a resolution ensuring that the Governing Body has reviewed and approved the financial report for the final quarter ending June 30, 2014. This ensures the accuracy of the beginning balances used for fiscal year 2015.

RECOMMENDATION: Council should review and approve Resolution #2015-266, a resolution approving FY2014 final quarter financial report year ending June 30, 2014.

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Agenda Item

AGENDA ITEM TITLE: Consideration to Approve Resolution #2015-267, A Resolution Authorizing and Approving Financial Assistance from the New Mexico State Highway and Transportation Department FY2014-2015, NM LGRF DOT Project SP-5-15 (197)

DATE: August 5, 2014

PRESENTED BY: Don Schieber/Vanessa Chisholm

STATUS OF AGENDA ITEM: New Business

CAN THIS ITEM BE RESCHEDULED: Not Recommended

BACKGROUND INFORMATION: The Village Council needs to approve a resolution for State Highway and Transportation Department funding. After passage of the attached resolution, the Highway Department will be drafting a contract for Village approval for the 2015 road project. At this point, the State has committed to funding in the amount of \$45,000 with the Village contributing 25% of total project costs, or \$15,000.00 for a total project cost of \$60,000.00.

Monies for the project will be used for full construction with drainage improvements of various local streets.

RECOMMENDATION: Approval of Resolution 2015-267, a resolution authorizing and approving financial assistance from the New Mexico State Highway and Transportation Department

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Agenda Item

AGENDA ITEM TITLE: Approval of Resolution 2015-268, a Resolution Adopting the 2016-2020 Infrastructure Capital Improvement Plan (ICIP)

DATE: August 5, 2014

PRESENTED BY: Mark Fratrack, Tom Wittman

STATUS OF AGENDA ITEM: New Business

CAN THIS ITEM BE RESCHEDULED: Not recommended

BACKGROUND INFORMATION:

The deadline to submit the ICIP with the State of New Mexico Local Government Division is September 2, 2014. Please note this is earlier than previous years (was September 30). The P & Z Commission will meet on August 4, 2014 to discuss and amend items currently on the ICIP and add new items if they so choose.

Options:

1. If P & Z have not completed review of the ICIP they will need to meet again in August. Council will have to approve ICIP on the day of submittal, September 2, 2014 (put this first on the agenda). Ann will have to have all items entered on the State's ICIP website prior to September 2, 2014. Vanessa will call Ann after Council approves ICIP and report any changes made by Council. Ann will then post any changes made by Council to State's ICIP website by 5:00 p.m. September 2, 2014.
2. If P & Z have completed the review of the ICIP on August 4, 2014, they will recommend approval to the Council. On August 5, 2014, Council will review ICIP. If acceptable, Council will pass resolution.
3. If P & Z have completed the review of the ICIP on August 4, 2014, they will recommend approval to the Council. On August 5, 2014, Council will review ICIP. If Council feels more time is needed, then Council will need to approve the ICIP on September 2, 2014 (day of submittal to State) and same as Option 1 on Vanessa and Ann's part.

RECOMMENDATION: Motion to approve Resolution 2015-268, a Resolution adopting the 2016-2020 Infrastructure Capital Improvement Plan (ICIP), or table to September 2, 2014 for further review and motion to approve.

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Agenda Item

AGENDA ITEM TITLE: Discussion, Review and Possible Amendments to Revenue Collection Policy

DATE: August 5, 2014

PRESENTED BY: Mark Fratrack

STATUS OF AGENDA ITEM: New Business

CAN THIS ITEM BE RESCHEDULED: Not recommended

BACKGROUND INFORMATION:

There has been a lot of discussion over the past several months regarding the Revenue Collection Policy. We recently had a customer run a hose for many hours/days resulting in excess of 12,000 gallons of their normal water bill. Unfortunately upon review of our Revenue Collection Policy (see below) staff feels that the wording is such that we don't address this issue competently.

Under the section DISPUTED BILLS:

- D. VTSV will not adjust or credit utility bills when the excess water is contained within the VTSV wastewater system, i.e. a leaky faucet or toilet that keeps running.

- E. In the event the water does not enter the VTSV wastewater system, VTSV will authorize a 70% sewer deduction/credit on the excess gallons above an average of the last three years' usage for the same month(s). The customer shall provide proof that the excess water did not pass through the sewer system to the treatment plant, i.e. a waterline break or leak where the water runs out on the ground or floor. The customer should contact VTSV as soon as possible when an excess water usage has been identified. The customer must contact VTSV Public Works to verify the leak and that water is, or has not entered back into the sewer system; without VTSV Public Works verification, no credit or adjustment will be authorized. It is customer onus to get the leak verified.

Staff would like to change the wording to be more inclusive of outside water uses. It is suggested that the verbiage, "or hoses left running, used for watering/irrigating flowers, lawn, or power washers, or similar water usages etc." be add to the end of the sentence in item D above, i.e. "...faucet or toilet that keeps running, or hoses left running..."

Also, for item E, verbiage in parentheses would be added: "In the event (of a leak where the water does not enter..."

RECOMMENDATION: Discussion, possible motion to approve amendments. Council may also table this for further discussion.