



PLANNING & ZONING COMMISSION DRAFT MEETING MINUTES

EDELWEISS LODGE CLUB ROOM
TAOS SKI VALLEY, NEW MEXICO

MONDAY, FEBRUARY 2, 2015 1:00 P.M.

I. CALL TO ORDER & ROLL CALL

Commission Chair Tom Wittman called the meeting to order at 1:10p.m. Roll call was taken and a quorum was established. Commission members present: April Bender, Henry Caldwell, Richard Duffy, Susan Nichols, Tom Wittman, and Jim Woodard. Commission members absent: Chris Stagg. Staff members present: Village Administrator Mark Fratrack, Community Development Director Don Schieber, Planner Matthew Foster, Clerk Ann Wooldridge, and Village Attorney Dennis Romero.

II. APPROVAL OF THE AGENDA

Planner Foster asked to have a discussion of Communication under Miscellaneous.

MOTION: To approve the agenda as amended.

Motion: Henry Caldwell **Second:** April Bender **Passed:** 6-0.

III. APPROVAL OF THE MINUTES OF THE JANUARY 5, 2015 MEETING

MOTION: To approve the minutes as presented.

Motion: Richard Duffy **Second:** Jim Woodard **Passed:** 6-0.

IV. NEW BUSINESS

A. Consideration to Approve **Resolution No. 2015-278**, A Resolution concerning Governing Body Meetings and Public Notice Required.

According to the New Mexico State Statutes, it is necessary for the Commission to annually adopt a resolution pertaining to when meetings will be held and how the notice of meetings is handled.

MOTION: To Approve **Resolution No. 2015-278**, A Resolution concerning Governing Body Meetings and Public Notice Required

Motion: Jim Woodard **Second:** Susan Nichols **Passed:** 6-0.

B. Discussion of the Update to the Village Master Plan and Public Participation Plan

Planner Foster made a presentation to the Commission about making a commitment to updating the Village Master Plan, and his interest in engaging the community in the process. The Village Council adopted a comprehensive plan in 2001, a master plan in 2006, and an updated master plan in 2010. Several drafts of updates to the master plan have been reviewed since 2010 but were not finalized. A core Village parcel conceptual plan was approved by P&Z in 2012, which outlined the changes that are currently taking place with the new shuttle drop-off and new development in the core area. The Village adopts an infrastructure capital improvements plan (ICIP) annually, and has recently adopted a Firewise Plan. All of these previous documents will be used as a basis for moving forward. Master plans are useful tools to manage development, to

forecast potential impacts on the community, to set priorities, to define objectives and strategies, to address safety and welfare issues, to comply with federal mandates, to be used as a rationale for zone changes or code amendments, as well as to remain consistent with regional plans. Master plans must be updated to keep up with changes in leadership and goals. Planner Foster stressed that goals and objectives must be specific and feasible. Good planning principles and values should be used; these include encouraging economic development, improving public infrastructure, protecting natural resources, and providing for recreational opportunities. The public should be invited to participate in the process, and if no common vision is formed, then common sense should prevail, such as taking advice from engineers, or keeping public safety always in mind. The elements to be considered in a master plan are: land use, Village design, natural resources, recreation, infrastructure, utilities, economic development, hazard mitigation, and public safety. Foster would like to involve all of the various stakeholders to participate in forming the plan, and Village staff will use various methods to spread the word about getting people involved. Foster's process will involve collecting information, integrating ideas, presenting drafts, and approving the plan. Then, objectives will need to be implemented and the progress evaluated. His hope is to complete this within 12 to 18 months.

Chairman Wittman asked if plans to improve Ernie Blake Road would be included in a new master plan. Attorney Romero will investigate the most effective method for addressing this issue.

V. OLD BUSINESS

A. Discussion of Proposed Revision to Ordinance No. 2004-38, An Ordinance Adopting Regulations for Water Use Within the Village of Taos Ski Valley

A few items still need some clarification. Attorney Romero explained that if the ordinance states mandatory connection to the Village's water distribution line if the property is within 300 feet of the line, this actually means the distance to the residence itself, not the property line. The ordinance will need to be reviewed one more time by the Commission before it is recommended to the Council.

B. Discussion of Comprehensive Snow Removal Plan

Planner Foster discussed his goal of creating a comprehensive and equitable snow storage plan for all properties which would be adopted by the Council, with input from the Planning and Zoning Commission. He will prepare maps of current snow storage areas, meet with land owners, work with Village staff on feasible options, identify necessary operations, then present alternatives to the public, the Commission, and finally to the Council for approval. The snow storage plan will include recommendations for updating the current ordinance language concerning snow storage, maps identifying alternatives and preferred locations for storage, and a possible fee structure for those who participate in a Village snow removal program. Public input will be welcome.

VI. MISCELLANEOUS

A. In an effort to reduce waste, P&Z documents will be distributed by e-mail as much as possible.

B. Commissioner Duffy reported that a group who is interested in architectural standards within the Village has met a couple of times. They are looking at the design standards currently outlined in the zoning ordinance.

C. Commissioner Stagg was attending a meeting at the New Mexico Finance Authority today to discuss the proposed tax increment development district. The State Board of Finance met and voted to change the State's participation rate to 50% of increased tax, instead of 75% as previously proposed.

VII. ANNOUNCEMENT OF THE DATE, TIME & PLACE OF THE NEXT MEETING: The next meeting will take place on Monday, March 2, 2015 at 1:00 p.m. at the Edelweiss Lodge Club Room.

VIII. ADJOURNMENT

MOTION: To adjourn.

Motion: Jim Woodard

Second: Henry Caldwell

Passed: 6-0.

Tom Wittman, Chairperson

ATTEST:

Ann M. Wooldridge, Village Clerk