



VILLAGE COUNCIL MEETING
MINUTES
EDELWEISS LODGE AND SPA CLUB ROOM
TAOS SKI VALLEY, NEW MEXICO

TUESDAY, NOVEMBER 5, 2014, 2:00 P.M.

7 Firehouse Road
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MAYOR:
Neal King

COUNCIL:
Kathleen V. Bennett
J. Christopher Stagg
Barbara L. Wiard
Thomas P. Wittman

VILLAGE ADMINISTRATOR:
Mark G. Fratrack

FINANCE DIRECTOR:
Nancy Grabowski

VILLAGE CLERK:
Ann M. Wooldridge

1. CALL TO ORDER & NOTICE OF MEETING

The regular meeting of the Village of Taos Ski Valley Council was called to order by Mayor King at 2:00 p.m. The notice of the meeting was properly posted.

2. ROLL CALL

Ann Wooldridge, Village Clerk, called the roll and a quorum was present.

Governing body present:

Mayor Neal King
Councilor Kathy Bennett
Councilor Chris Stagg
Councilor/Mayor Pro Tem Barbara Wiard
Councilor Tom Wittman

Staff present:

Village Administrator Mark Fratrack
Village Finance Director Nancy Grabowski
Village Clerk Ann Wooldridge
Public Works Director Raymond Keen
Public Safety Director David Wallace
Village Attorney Dennis Romero

3. APPROVAL OF THE AGENDA

MOTION: To approve the agenda as submitted

Motion: Councilor Wittman **Second:** Councilor Bennett **Passed:** 4-0

4. APPROVAL OF THE MINUTES OF THE OCTOBER 7, 2014 VILLAGE COUNCIL MEETING.

MOTION: To approve the minutes from the October 7, 2014 Village Council Meeting

Motion: Councilor Wiard **Second:** Councilor Wittman **Passed:** 4-0

5. CITIZENS FORUM

A. Bureau of Land Management Taos Field Office informational briefing on Pilar Mainline Gas re-route Project

Sam DesGeorges, BLM Taos field office, presented proposed plans to relocate the underground natural gas lines in the Pilar area. Option A, the preferred choice, would run up NM Route 68 from Rinconada to Pilar. The alternative is to go across the mesa, which would be far more difficult. Chris Turnball, Environmentalist with the New Mexico Gas Company, also presented information regarding the installation. There is a meeting scheduled for November 13 at 6:00 p.m., at the Sagebrush Inn, where the public is invited to learn more and to make public comment.

6. FINANCIAL REPORTS

Director Grabowski reported that the Gross Receipts revenue is higher than it has been for several years. Professional, Science, Technology sector was high due Grabowski announced that in the future, any VTSV interest revenue will go to the General Fund due to the small amount. TSV, Inc. reimbursed the Village for half of the cost of the Burn Boss incinerator. The Financial Report was accepted into the minutes.

A. FY 2014 Audit Report and Lodgers’ Tax Audit Report

Melissa Santistevan, Precision Accounting, LLC, reported on the annual audit. While Village expenses were down \$137,000, she warned the Council for the need to plan reserves for replacement of water pipes and other items. Policies need to be enforced or changed for unpaid utility bills. PERA accounts will present new adjustments next year with changes in accounting policies. She complimented the Village staff for their assistance and good work.

MOTION: To approve the Village Financial Audit for FY 2014

Motion: Councilor Wiard

Second: Councilor Wittman

Passed: 4-0

7. COMMITTEE REPORTS

A. Planning and Zoning Commission

Councilor Wittman reported on the November 3, 2014 meeting. The main item on the agenda was a presentation by TSV, Inc. regarding future core development. Financing through TIDD’s and PID’s was explained. The developers will create the application to be submitted to P&Z in December. Eligible voters will be determined by the locations affected. TSV, Inc. developers and financial personnel stated that there would be no tax increase for residences or businesses. Loans will be financed based on the amount of money that is expected from improvements.

Attorney Romero explained that everything will be reviewed by the Village’s bonding and investment consultants, George K. Baum.

The next meeting of the P&Z Commission is scheduled for Monday, December 8, 2014, 1:00 p.m. at the Edelweiss Hotel and Spa conference room.

B. Public Safety Committee

Councilor Bennett reported on the November 3, 2014 meeting. Winter projects include an update of the Emergency Disaster Plan, which needs to be filed with FEMA and a recommendation to the Council for a firearms/hunting ordinance within the Village boundaries.

The Firewise Community BOD met immediately after Public Safety. Discussion topics included the property assessment project, mapping, what to do with the results, CWPP (Community Wildfire Protection Plan) and next steps. The Firewise Community Application to the State of New Mexico is ready to be mailed. Hopefully, the state and the federal government will acknowledge the Village as a Firewise Community within the next few months.

C. Parks and Recreation Committee

No report.

D. Lodgers’ Tax Advisory Board

No report.

8. REGIONAL AND STATE REPORTS

Councilor Wiard reported on the October 15, 2014 Regional Landfill Board and the IGC meetings. The landfill permit modification to accept sludge was delayed again due to a turnover

in hearing officers. The hearing is now scheduled for January. The IGC is planning for the 2015 legislative session with education and workforce priorities. Enchanted Circle Day at the Legislature is January 21, 2015. The next meeting of the IGC and Landfill Board is scheduled for Wednesday, November 12, 2014. Councilor Wiard will attend the National League of Cities (NLC) Congress of Cities from November 18-22, 2014 in Austin, TX.

9. MAYOR’S REPORT

Mayor King reported that he and Fratrack met with Senator Heinrich regarding the Columbine-Hondo Wilderness Act and to date there is no change. Fratrack, Wallace and the Mayor will attend a safety class in Albuquerque which reduces Village insurance payments.

10. STAFF REPORTS

Administrator Fratrack reported on:

- Townsite Act
- Chlorination Station – Scheiber put up a dam to redirect the infiltration gallery which increased the flows considerably. Staff’s comfort level is high.
- TSV, Inc. Development Team – A second architect firm for Parcel D design has been hired. They hope to have an application for a parcel D conditional use permit for P&Z in December.
- Burn Boss – Additional training is being conducted. Large portions of the slash pile have been burned.
- Utility Line Trenching – There was a productive meeting with TSV, Inc. and KCEC.
- Audit – Staff will now enforce late payment policies based on the audit findings and recommendations.
- Leak Policy Tiger Team – Verbiage for a revised policy has been developed and will be presented at the December Council meeting.
- Municipal Clerk Institute – Clerk Wooldridge attended the second phase/year for clerk certification. She applied for and received a scholarship that paid for two-thirds of the cost.
- Vanessa Chisholm – Vanessa enjoyed her retirement party very much. The picnic area/park next to the Village Offices has been dedicated as “Chisholm Park”.

Director Wallace summarized the October Public Safety Report:

- Law Enforcement – Seven residential alarms, one 911 hang-up, one information report (employer/employee dispute), one MVC (hit and run), one citizen assist, 53 hours of traffic enforcement (6 traffic stops, 6 verbal warnings, 1 parking citation)
- Fire/EMS - None
- SAR (Search and Rescue) – None

Director Keen reported on:

- Public Works staff is doing road work and signs.
- The WWTP upgrades are happening.
- The department is fully staffed and they are now on their winter schedule.

11. OLD BUSINESS

- 12. NEW BUSINESS**
A. Consideration to Approve Staff appointments: Matthew Foster, Village Planning Officer; Nancy Grabowski, Village Finance Director/Treasurer; and Ann Wooldridge, Village Clerk.
 Due to Village Clerk/Treasurer Vanessa Chisholm’s retirement on October 31, 2014, and also to the hiring of a new planner, these are the recommendations for filling these staff positions.
MOTION: To approve the staff appointments as listed
Motion: Councilor Stagg **Second:** Councilor Wittman **Passed:** 4-0
- 13. MISCELLANEOUS - None**
- 14. ANNOUNCEMENT OF THE DATE, TIME AND PLACE OF THE NEXT MEETING OF THE VILLAGE COUNCIL.**
 The next meeting of the Village Council is scheduled for Tuesday, November 18, 2014 at 1:00 p.m. at the Village Office. This is a meeting for consideration to approve a liquor license.
 The next regularly scheduled meeting of the Village Council is Tuesday, December 2, 2014 at 2:00 p.m. at the Edelweiss Lodge and Spa conference room
- 15. CLOSED EXECUTIVE SESSION: Limited Personnel Matters**
MOTION: To close the meeting and go to executive session
Motion: Councilor Stagg **Second:** Councilor Wiard **Passed:** 4-0
- MOTION: To return to Open Session**
No decisions or motions were made during the closed executive session and only personnel matters were discussed.
Motion: Councilor Stagg **Second:** Councilor Bennett **Passed:** 4-0
- 16. ADJOURNMENT**
MOTION: To adjourn the meeting.
Motion: Councilor Stagg **Second:** Councilor Wittman **Passed:** 4-0.

Neal King, Mayor

Ann Wooldridge, Village Clerk