



Village of Taos Ski Valley
Parks and Recreation Committee Meeting
May 28, 2024

2 pm Location: Village Offices, 7 Firehouse Road, Taos Ski Valley
Zoom link also provided

Call to Order	Woodard
Minutes April 23, 2024 Meeting	Woodard
Consideration of Open Meetings Resolution for Committee Approval	Woodard
Committee Chair Remarks	Woodard
Annual Plan update	
Spring Cleanup Day May 28, 2024	
Community Day June 29, 2024	
Report on survey review of property boundaries in Kachina Basin	
Report on meeting with Carson National Forest team	
Report on RMYC planned work	
Plans for grant applications	Woodard
-Trails +	
-Bridge at Bull of the Woods Trail—must delay due to NEPA	
-Amizette Trail---must delay due to NEPA	
-Wetlands Boardwalk—engineering--?	
-other grant opportunities	
-playground structure—location? NEPA required?	
Memorial Benches	
Report of task force	Scovil/Woodard
Comments from Village staff	
Adjourn	

Village of Taos Ski Valley
Parks and Recreation Committee
April 23, 2024
Minutes

The meeting was called to order at 2 pm in person and via zoom teleconference. Present were Kerrie Brokaw, Katherine Kett, Ryan Scovil, Amanda Straka, Dan Vaughn, and Joan Woodard (chair). About 20 guests were also present. Village staff present were Marlene Salazar, Ann Marie Wooldridge, and acting Village Administrator, Virgil Vigil.

The chair called the committees attention to minutes of the March 26, 2024 meeting, and also expressed appreciation to Ryan Scovil for chairing the meeting and preparing the minutes. The minutes were approved unanimously.

The chair announced that the order of the agenda items will be modified to accommodate guest speakers. The chair introduced Peter Talty and James Nevill from Hart Howerton, landscape architect working for the ski valley corporation. Mr. Nevill commenced by describing the property boundaries between the public wetlands and the private lands with the wedding venue. He stated these exhibits were based on work by the survey company. He presented the current plans developed for the Kachina Basin area to reestablish trails and recreation, post construction on chair 4. He described a hierarchy of trails, and several recreation opportunities to be established or reestablished in the area. These include sand volleyball, a biking area for youth, and games such as corn hole and bocce ball. Mr Nevill also described some suggestions regarding hiker parking. These included making the parking more orderly and adding spaces on the east side of the area. They also offered some suggestions regarding the sign kiosks area to create an inviting entrance to the Williams Lake trail. The Committee thanked the speakers for the suggestions, as well as the opportunity to offer comments and suggestions on these plans. The committee members offered these comments and questions: can the large swing be turned to face Kachina Peak?; PARC stated intentions to revitalize the sand volleyball court; it was observed that with the possible increase in visitors to the area and with the informal lot on the northeast corner near the Kachina Peak condos no longer available, if visitors drive to the area there will be insufficient parking in the area. Committee members also questioned where the reported 5 foot by 8 foot sign on the wetlands is currently stored. It was noted that the sign may need corrections regarding the location of the wetlands trail. The chair will make inquiries.

The next topic of discussion was the Spring Cleanup Day on May 28 starting at 9 am and concluding with a lunch sponsored by the Lodger Tax Board. It was noted that about 5 picker uppers for trash pickup are stored in the village office. The handout of bags and picker uppers will be in the upper village plaza, and it was suggested to post a sign on the village office because that was the location for bag handout in previous years.

Mona Nozhackum from Taos Ski Valley Corporation presented the plans for Community Day June 29, 2024. Mona asked for help from PARC with games that might be set up such as the volleyball court in Kachina Basin. The committee offered a number of additional suggestions

such as hula hoops, badminton, and a game in storage that seems to be a lifesize board game. It was also suggested that PARC should have a table at Community Day to hand out information on trails, picnic areas, and the memorial bench program, as well as answer questions.

The chair asked about ideas for pursuit of grant funding for summer '25 projects. The following topics were suggested for consideration: bridge over Rio Hondo connecting to Bull of the Woods trail, design and initial work on Amizette trail, and possibly engineering work on a wetlands boardwalk possibly from the east side into the wetlands.

The chair also presented an update on work on the annual plan activities. Hanging flower baskets are being prepared, contact with Rocky Mountain Youth Corps is being worked, and review of trail work from last summer is underway.

A question was asked about the memorial bench draft program. Ryan Scovil reported on work to develop a price quote for a bench with plaque. An initial estimate is approximately \$4000. Mr. Scovil also reported on several questions which will be covered in a draft program document which will come to the committee. There was discussion about the number of benches, options for reducing the cost, and the process to establish a bench. The topic will be on the May agenda for committee decisions.

The meeting was adjourned at 3:30 pm.

VILLAGE OF TAOS SKI VALLEY

RESOLUTION 2024-573

A RESOLUTION CONCERNING GOVERNING BODY MEETINGS AND PUBLIC NOTICE REQUIRED

WHEREAS, Section 10-15-1(B) of the New Mexico Open Meetings Act, NMSA 1978 as amended, provides that “All meetings of a quorum of Village Council or any board, commission or other policy-making body of any state agency, or any agency or authority of any county, municipality, district or any political subdivision held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority or the delegated authority of such board, commission or other policy-making body, are declared to be public meetings open to the public at all times, except as otherwise provided in the constitution or the provisions of the Open Meetings Act”; and,

WHEREAS, any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, regulation or formal action occurs shall be held only after reasonable notice to the public; and,

WHEREAS, Section 10-15-4, NMSA 1978 provides that “Any person violating any of the provisions of Section 10-15-1, NMSA 1978 is guilty of a misdemeanor and upon conviction shall be punished by a fine of not more than five hundred dollars (\$500) for each offense”; and,

WHEREAS Section 10-15-1(D) of the Open Meetings Act requires the Village of Taos Ski Valley to determine annually what constitutes reasonable notice of its public meetings;

NOW, THEREFORE BE IT RESOLVED by the governing body of the Village of Taos Ski Valley, New Mexico that:

1. All meetings shall be held via teleconference, in person, or both, or as indicated in the meeting notice.
2. Unless otherwise specified, regular meetings shall be held each month on the fourth Tuesday at 2:00 pm. The agenda will be available at least seventy-two hours prior to the meeting from the Village Clerk whose office is located at 7 Firehouse Road, second floor, Taos Ski Valley, New Mexico. Notice of any other regular meetings will be given ten (10) days in advance of the meeting date. The notice shall indicate how a copy of the agenda may be obtained.
3. Special meetings may be called by the Committee Chair or a majority of the Parks & Recreation Committee upon three (3) days’ notice. The notice shall include an agenda for the meeting or information on how the public may obtain a copy of the agenda. The agenda shall be available to the public at least seventy-two hours before any special meeting.
4. Emergency meetings will be called only under unforeseen circumstances which demand immediate action to protect the health, safety and property of citizens or to protect the public body from substantial financial loss. The Village of Taos Ski Valley will avoid emergency meetings whenever possible. Emergency meetings may be called by the Committee Chair or a majority of the Committee upon twenty-four (24) hours’ notice, unless threat of personal injury or property damage requires less notice. The notice for all emergency meetings shall include an agenda for the meeting or information on how the public may obtain a copy of the agenda.
5. In addition to the regular meetings of the Village there are Briefings and Workshop Meetings at which no Committee action will be taken and are held principally as information and study sessions. When these meetings are scheduled, Notice will be provided.

6. The notice requirements of Sections 1, 2, 3, 4 and 5 of this Resolution are complied with if the proposed agenda with the meeting date, time and location is posted at the Village's offices at Taos Ski Valley Firehouse, 7 Firehouse Road and outside the Village office in the announcement case, at the Village post office, Box Canyon, and at four other public places within the Village, as provided by Section 3-1-2 NMSA 1978, and on the Village's web site. Revised agendas may be posted up to seventy-two (72) hours prior to the meeting. In addition, written notice of such meetings shall be mailed, or hand delivered to federally licensed broadcast stations and newspapers of general circulation which have provided a written request for such notice.
7. Notwithstanding any other provisions of Sections 1 through 6 of this Resolution, the Mayor or Village Council may establish such additional notice requirements as may be deemed proper and advisable to comply with the provisions of the Open Meetings Act.
8. If any meeting is closed pursuant to exclusions contained in Section 10-15-1, Subsection H, NMSA 1978, such closed meetings called by the Committee shall not be held until public notice, appropriate under the circumstances, and in compliance with Sections 1 through 6 of this Resolution, has been given. In addition, such notice shall state the exclusion or exclusions in Section 10-15-1, Subsection H, NMSA 1978 of the Open Meetings Act, under which such closed meeting is permitted.

PASSED, ADOPTED AND APPROVED this _____ day of May, 2024.
THE VILLAGE OF TAOS SKI VALLEY

Committee Chair Joan Woodard

Attest:

Village Clerk

Vote: For _____ Against _____

VTSV PARC
Annual Plan FY25 (2024/25) Updated April 23, 2024

[PARC requested \$18,500 from Lodger's Tax Board; granted \$10,000 and remaining \$5,000 is contingent on the Lodger's tax revenue.]

Village Core Beautification

Note: As TIDD projects are accepted the condition or the landscaping should be reviewed prior to acceptance---I have conveyed this idea to the chair of the TIDD board.

- hanging baskets--- ~\$1000 to water through summer----will explore interconnection with drip watering system for road landscaping; wire baskets are in PARC storage unit; Petri will build and mature the baskets; wire frame baskets have been delivered to nursery; put up baskets no earlier than June 21; take baskets down ~Sept 18; baskets started at Petri April 9, 2024—cost is ~\$1950.

- flower troughs (3-4 of them) stored in maintenance yard; planted with perennials, placed in front of the chamber visitor center in the summer; watered by same equipment and people that do the hanging baskets

- River walkway landscaping --- landscaping on TSVI land—will explore their sustainment plans; explore with TSVI signage “Rhoda’s River Walk” and possible site for memorial bench

Budget \$3500 for beautification on Sutton Place (requested from LTB)

Inventory of existing trails, open space, parks, facilities, recreation

- explore VTSV GIS system – PARC explore existing system and explore use of location specification tool owned by VTSV Public Works; work with Robby Wooldridge who is working on the VTSV GIS system to update it.

Sustainment

- Hiker parking pit toilets

- Cleaning-weekly cleaning -- ~\$500-800 for summer/fall (toilets locked during winter and early spring- VTSV unlocks toilets May 1 and locks on Oct 31.) Cleaning starts May 1 and ends Oct 31.

- Pumping---\$1000 for two pumpings – one July and one end of October before locking – village staff will order pumping; Kat Kett will instruct regarding water filling and chemical addition.

- Budget \$2000 for Hiker Parking routine maintenance (requested from LTB)

- JW Ramming Trail maintenance

- Trail maintenance-- Review in May and determine needs; requested RMYC work hours for this

- Oil ski lift benches and new stands if needed -- ~\$780; oil in storage –unable to find; Watco wood sealer—in storage

- no trail signage---plaque at west entrance on John William Ramming; no nature signs

-update visitor information flyers

-Note: Carson National Forest informed us that we may need to do NEPA for this trail since it is probably not an official trail; also plaques are not allowed on NFS trails.

-Budget \$1000 for JR Ramming (requested from LTB)

-Recreation facilities

-Disc Golf--- \$2300 to set up—very popular –most sought after summer activity based on Chamber feedback; TSVI agreed to disc golf in village core area; Evan Firestone does course set up for a fee of \$2300 (Timmy Teague design was very popular) ; text sent to Evan 4/20; Evan will have to create new locations for ~5 of the baskets due to construction. He will start work Memorial day weekend.

-Volleyball-need to re-establish ---\$5000 for sand (Taos Gravel—plaster grade sand) and reestablishment of court after construction; ask TSVI to spread; purchase a storage box for volleyballs and new volleyballs (\$100-200); mid May---inspect and rake; determine how much sand

-Budget \$7500 for recreation (requested from LTB)

-generate list of ideas for recreation for base of chair 1 and Kachina basin—

-Corn Hole—existing, should we buy more?

-Volleyball--- existing, need refurbishment

-Crossnet

-Badmitten

-Horseshoes

-Giant checkers; Tic tac toe

[Committee members should seek ideas to add to this list.]

-Kachina Vista Park

-Major cleanup and rebuild needed---10 foot high and 80-100 foot long pile of dirt & rocks, at least two old pieces of rusty equipment ---discussed with Public Works who are started cleanup

-Grading of road---discuss with VTSV - use of road for emergency & snow.

-Add picnic benches—perhaps 2 locations—near locations of log bench

-Create map signs for visitors

-Interpretive signage—view toward Kachina Peak, view toward village core and Gold Hill; local flora and fauna

-One of two benches was stolen---filed a police report 3/14/24; secured second bench with cable and anchor; Christof unable to replace bench and need to ask permission to add a plaque to the bench

-Signage at both ends of trail—municipal park sign at both ends and signage on dog conduct needs updating and posting at both ends.

-Add parking at both ends---need to discuss with Chief Vigil.

-Budget \$1000 for refurbishment of Kachina Vista Park for as much cleanup as affordable (requested from LTB); initiate grant applications for other aspects of work

New and continuing projects

-Rocky Mountain Youth Corps –signs and completion of trails started in 2023; \$36,200 matching from post-ordinance Impact Fees promised to RMYC for summer 2024; note that director of RMYC has left and replacement is Quinn Mendelson

-Check previous work to identify fixes needed—e.g. trail off Porcupine above Zaps to Kachina Vista; bridge connector from trail segment to Bull of the Woods Trail will require NEPA and must be submitted to the NFS work schedule—they estimated 3-4 years out

-North south trail along steep hill above Lake Ford creek---roughed in first 20 feet, easement stated as proposal on plat; on very steep hill above a home with historic issues of hill slides and rock damage to house--current route be reviewed by PARC committee members who determined that the challenge is the trail pathway past the house and down to the creekside

-Wetlands trail –in 2023 TSVI created a trail from venue entrance to Kachina Road---if another trail is desired there is no map or written plan; unclear if easements are needed; property boundaries have been verified with Red Tail and a map was provided to the village (also a letter was requested stating that no man made structures are on the public lands); consider other possible trails for access and education about wetlands---need to mark a possible trail on east side of wetlands off Kachina Road

-wetlands sign – developed by Amigos Bravos, and produced on a contract with RMYC is incorrect on one sign panel---it shows a trail that is not possible to build. Have discussed with Steven Fry of Amigos Bravos corrected the sign panel and having it reprinted. They might be able to correct at no charge, but we will need to find the money to reprint. We are also trying to locate the signs, reportedly in Amizette office area.

-Monitor 2024 work—no existing written scope of work for 2024; engaged with RMYC to understand designs and scope of 2024 work; need to meet on site before work commences

-Consult with EPA and Army Corps of Engineers regarding regulation and oversight of boardwalk in wetlands; identify source for study of wetlands flora and fauna---possibly Glorietta Geoscience (505) 983-5446;

-Amizette to Village Core connector trail---informal planning underway; ensure planning involves broad community input; planning must include proposing project to NFS for their workplan; must do NEPA on this project; 3-4 years to get on NFS work schedule and complete NEPA

-Carson NFS expressed interest in the village proposing a special use permit for the area of the Twining Campground. This also includes a historic artifact from the Twining Hotel (Interpretative sign with historic picture might be good). The campground needs maintenance---picnic bench painting, clearing for fire areas,

maintenance of fire rings, redesign of trails. NFS said the first step is site redesign, and development of a proposal. They said we may consider fees for campsite use to cover upkeep and maintenance of toilet, trash etc.

Memorial benches

- identify locations
- installation and security (bolt into concrete)
- explore use of village contractor for installation
- to install memorial benches on NFS land in special use permit, must submit a proposal to NFS

Spring cleanup

- date set as May 28, 2024; collaboration with TSVI and Chamber; flyer prepared and sent to village office, chamber, and TSVI
- Set up---upper plaza---TSVI will provide tables, a canopy, large water jugs; bags distribution and lunch in upper plaza; also provided some food
- lunch to be provided by PARC; in storage is a bin of supplies—utensils etc.
 - Menu prepared---Costco and Smiths; JBW will do Costco & Smith purchases
- will have QR code at tables and possibly a handout page---3-5 questions to gather community input on strategic plan---Dan Vaughn has set this up
- will have PARC applications on the table and try to recruit new applicants

Fall Cleanup

- ??? When?

Planning

- Strategic Plan development
 - Focus topics—trails, Recreation facilities (popularity of disc golf, volleyball; children’s playground); Parks; open space; beautification
 - Community engagement & input---consider a session in June or July
 - Meeting facilitation & documentation---committee members to facilitate input sessions, and draft documentation
- Funding Source identification & development—state and other government grant sources; state appropriations; private grant sources----develop grants information document with dates, scope, funding levels, etc
- 2025/26 Annual Plan development – develop in fall based on strategic plan