



**VILLAGE COUNCIL REGULAR MEETING MINUTES  
MEETING TO BE HELD VIA ZOOM TELECONFERENCE  
TAOS SKI VALLEY, NEW MEXICO  
FRIDAY, MARCH 22, 2024 1:00 P.M.**

**1. CALL TO ORDER AND NOTICE OF MEETING**

The regular meeting of the Village Council was called to order by Mayor Chris Stanek at 1:00 p.m. Notice of the meeting was properly posted.

**2. ROLL CALL**

Ann Marie Wooldridge, Village Clerk, called the roll and quorum was present.

**Governing Body Present:**

Councilor Henry Caldwell

Councilor Chris Stagg

Councilor Doug Turner

Councilor Tom Wittman

**3. APPROVAL OF THE AGENDA**

**MOTION:** To approve the agenda as written

**MOTION:** Councilor Wittman      **SECOND:** Councilor Turner      **PASSED:** 4-0

**4. APPROVAL OF THE MINUTES OF THE FEBRUARY 16, 2024 VILLAGE COUNCIL REGULAR MEETING**

**MOTION:** To approve the minutes as presented

**MOTION:** Councilor Wittman      **SECOND:** Councilor Turner      **PASSED:** 4-0

**5. A. CITIZEN'S FORUM** –for non-agenda items only. Limit to 5 minutes per person (please email [awooldridge@vtsv.org](mailto:awooldridge@vtsv.org) to sign up)

**A.** Resident Christof Brownell asked whether the Village was receiving any GRT from Cannabis sales, and he also asked about whether there was any forward movement on the recycling program re-starting.

**B. CITIZEN'S FORUM** - Public comment on agenda items. Limit of 5 minutes per person. This is an opportunity for the public to comment on items appearing on the meeting agenda, except for Public Hearing items. Subsequent public comment by persons not directly affected will generally be permitted only at the discretion of the presiding officer during discussion of agenda items by and among the Council members and persons and entities who are directly affected.

**A.** Amizette Resident Tycho Castberg spoke in favor of the Village plowing the roads in Amizette.

**B.** Councilor Caldwell spoke on behalf of James Kerner in favor of the Village plowing the roads in Amizette.

**6. COMMITTEE REPORTS**

**A.** Planning & Zoning Commission Chair Wittman announced the next meeting of the Planning and Zoning Commission to be held April 1, 2024 at 1:00 p.m. No meeting was held in March.

**B.** Public Safety Committee Chair Caldwell reported that a meeting had been held on March 4, 2024. Discussion took place around the electrical undergrounding ordinance, which was updated and adopted in February 2024. An RFP has been issued for an electrical contractor for the Village to hire to coordinate undergrounding between property owners and KCEC. Notices are being sent to non-

TSVI restaurants to notify them that they must use the grease disposal bins located in Gila Monster Parking for grease, and not the compactor. Some residents have inquired about obtaining new house numbers from the Village. Chief Matt Rogers is coordinating these requests and can be reached at [mrogers@vtsv.org](mailto:mrogers@vtsv.org). Chief Vigil reported that the officers have been diligent about ticketing cars parked illegally in the Village parking spots in Deer Parking.

#### C. Firewise Community Board

NFL Grant Coordinator Bowden reports that he is issuing RFPs for contractors to conduct thinning beginning in the Bull-of-the-Woods area. Homeowners with questions can contact Building Official Bowden at [jbowden@vtsv.org](mailto:jbowden@vtsv.org). No Taos County Emergency Services exercise took place last month. Councilor Caldwell said that he sent a letter asking that a future drill center around a wildfire emergency taking place between Taos and Taos Ski Valley. Chief Rogers submitted a grant for \$200,000 to rewrite the CWPP. Public Safety has been awarded two grants from the NM Department of Energy, Minerals, and Natural Resource totaling \$45,000 to be used for wildland fire equipment and hiring a wildland fire coordinator.

D. Parks & Recreation Committee Chair Woodard reported that there would be two items for approval at this Council meeting: approval of the Committee Scope, Roles, and Member Positions, and approval of the Resolution formally establishing the Parks & Recreation Committee. The Committee will be seeking grants and other funding.

E. Lodger's Tax Advisory Board: Councilor Stagg announced that no meeting was held. Chair Mariani has been working with Finance Director Griesdieck on a budget for next year. Collections of lodgers' tax have been lower than for previous years.

### 7. REGIONAL REPORTS

Administrator Avila reported on the Enchanted Circle Council of Governments meeting where the Taos County Landfill was discussed. Recycling efforts have stalled because recycling needs to be a subsidized program; there aren't markets available for selling most recycled items. There will be an effort to get an ICIP list composed for the Landfill itself, not in conjunction with the Town of Taos, for better funding opportunities. The ECOG is looking at how to work with the NM Film Office on projects using lodgers tax funding. Administrator Avila reported that the effort continues to form an alliance of municipalities to help one another with water and wastewater professionals.

Director Nicholson said that he had presented to the Rio Hondo Watershed Stakeholders meeting. The focus of the presentation was on land use and development in Taos Ski Valley and its impact on the Rio Hondo and surrounding stream systems. He thought that the information was well received. Other presenters were the Des Montes Neighborhood Association, John Kelly with TSVI, and a representative of the Mutual Domestic Association.

Director Nicholson attended the monthly meeting of the Regional Transportation Planning Organization, and the North Central Economic Development District about moving to an updated E911 system.

8. **MAYOR REPORT:** Mayor Stanek thanked the Village Staff for helping out with the Village Community Meeting on Saturday May 16, 2024. Mayor Stanek also thanked the Council Members for attending and presenting.

A. Consideration to Appoint the Parks & Recreation Committee Member Roster with the Amendment of the Secretary position being rotated.

**MOTION:** To Approve the Mayor's Appointment of the Parks & Recreation Committee Members as amended

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**MOTION:** Councilor Turner

**SECOND:** Councilor Wittman

**PASSED:** 4-0

**B. Discussion of Village Website and Marketing**

Administrator Avila reported that the Village has talked to the Village of Taos Ski Valley Chamber of Commerce Director Dan Vaughn about how to proceed with updating the Village website. The Village is inquiring about funding for this project and where the funding will come from.

Dan Vaughn said that he is researching several companies that design municipal web sites as a specialty. Councilor Turner reported that he had made inquiries and has compiled a list of things for municipalities to consider when formulating ideas for a new website structure. Councilor Caldwell stressed that the community be involved as the website evolves in order for the needs of the citizens to be met.

**9. STAFF REPORT:** Administrator Avila said that in the interest of time, Staff reports have been submitted in advance in writing for the Council to review and are part of the Council Meeting Packet presented for the meeting and posted to the website for the Public to view.

The Council Members especially thanked the Police Officers for their work in controlling speeding, and passing on the double line in Amizette, and for looking out for the Village parking spaces in Deer Lot.

**10. OLD BUSINESS**

**11. NEW BUSINESS**

**A.** Consideration to Approve Resolution No. 2024-567, a Resolution to approve participation in the Public Employees Retirement Association Municipal Fire Member Coverage Plan 1

This will allow Fire Department employees to participate in this plan with minimal cost to the Village.

**MOTION:** To Approve Resolution No. 2024-567, a Resolution to approve participation in the Public Employees Retirement Association Municipal Fire Member Coverage Plan 1

**MOTION:** Councilor Stagg **SECOND:** Councilor Caldwell **PASSED:** 4-0

**B.** Consideration to Approve adjustments to Development Impact Fee (DIF) assessment for TSVI's new Hotel St. Bernard (HSB), accept DIF owed to the Village in the amount of \$304,406.55, and release from escrow a balance of \$725,427.55 for return to TSVI

**MOTION:** To Approve adjustments to Development Impact Fee (DIF) assessment for TSVI's new Hotel St. Bernard (HSB), accept DIF owed to the Village in the amount of \$304,406.55, and release from escrow a balance of \$725,427.55 for return to TSVI

**MOTION:** Councilor Wittman **SECOND:** Councilor Turner

**AMENDED MOTION:** To Approve adjustments to Development Impact Fee (DIF) assessment for TSVI's new Hotel St. Bernard (HSB), accept DIF owed to the Village in the amount of \$341,555.85, and release from escrow a balance of \$688,278.25 for return to TSVI

**AMENDED MOTION:** Councilor Wittman **SECOND:** Councilor Turner **PASSED:** 2-1

**VOTING NAY:** Councilor Caldwell **ABSTAINED:** Councilor Stagg

**C.** Consideration to Approve Plowing of Municipal Roads in Amizette

Discussion took place concerning the Village taking on plowing of roads in Amizette.

**MOTION:** To Approve Plowing of Municipal Roads in Amizette

**MOTION:** Councilor Caldwell **SECOND:** Councilor Wittman **FAILED:** 3-1

**VOTING NAY:** Councilor Stagg, Councilor Turner, Councilor Wittman

**AMENDED MOTION:** To Approve and Develop a policy for Plowing of Municipal Roads and present this policy before Council by June 30, 2024.

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**MOTION:** Councilor Wittman **SECOND:** Councilor Turner **PASSED:** 4-0

(Councilor Turner left the meeting.)

- D.** Consideration to Approve **Resolution No. 2024-568**, A Resolution Requesting a time extension for the Financial Assistance from the New Mexico State Highway and Transportation Department FY2022-2024 NM DOT Municipal Arterial Program (MAP) Cooperative Agreement L500522

**MOTION:** To Approve **Resolution No. 2024-568**, A Resolution Requesting a time extension for the Financial Assistance from the New Mexico State Highway and Transportation Department FY2022-2024 NM DOT Municipal Arterial Program (MAP) Cooperative Agreement L500522

**MOTION:** Councilor Stagg **SECOND:** Councilor Wittman **PASSED:** 3-0

- E.** Consideration to Approve **Resolution No. 2024-566** Approving Setup and Budget approval for a new Fire Enterprise fund

**MOTION:** To Approve **Resolution No. 2024-566** Approving Setup and Budget approval for a new Fire Enterprise fund

**MOTION:** Councilor Wittman **SECOND:** Councilor Stagg **PASSED:** 3-0

- F.** Consideration to Approve **Resolution No. 2024-569** Approving the Parks and Recreation Committee Scope, Roles, and Relations

**MOTION:** To Approve **Resolution No. 2024-569** Approving the Parks and Recreation Committee Scope, Roles, and Relations

**MOTION:** Councilor Turner **SECOND:** Councilor Wittman **PASSED:** 3-0

- G.** Consideration to Publish and Post **ORDINANCE 2024-10** Amending Ordinance No. 2022-10 to Update the Building Construction Codes to Include the 2021 New Mexico Energy Conservation Codes

**MOTION:** To Publish and Post **ORDINANCE 2024-10** Amending Ordinance No. 2022-10 to Update the Building Construction Codes to Include the 2021 New Mexico Energy Conservation Codes

**MOTION:** Councilor Wittman **SECOND:** Councilor Stagg **PASSED:** 3-0

- H.** Consideration of Action with Regard to the Bid Received for the Phoenix Switchback Water Line Replacement Rebid

**MOTION:** Consideration of Action with Regard to the Bid Received for the Phoenix Switchback Water Line Replacement Rebid

Dennis Engineering will make plans to bid this project in smaller sections.

**MOTION:** Councilor Stagg **SECOND:** Councilor Caldwell **PASSED:** 3-1

**VOTING NAY:** Councilor Wittman

- I.** Consideration to Approve an Agreement between the Village of Taos Ski Valley and A&S Enterprises Inc. for Installation of a Digital Phase Converter for a Kachina Area Distribution Pump

**MOTION:** To Approve an Agreement between the Village of Taos Ski Valley and A&S Enterprises Inc. for Installation of a Digital Phase Converter for a Kachina Area Distribution Pump

**MOTION:** Councilor Wittman **SECOND:** Councilor Turner **PASSED:** 4-0

- J.** Consideration to Approve Award for Fire Hydrant Purchase to Core and Main

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**MOTION:** To Approve Award for Fire Hydrant Purchase to Core and Main

**MOTION:** Councilor Wittman **SECOND:** Councilor Stagg **PASSED:** 4-0

- K.** Consideration to Approve Award for Sewer Plant Blower Installation for Extended Capacity to A&S Enterprises

**MOTION:** To Approve Award for Sewer Plant Blower Installation for Extended Capacity to A&S Enterprises

**MOTION:** Councilor Wittman **SECOND:** Councilor Stagg **PASSED:** 4-0

- L.** Consideration to Approve Awarding a Contract for a Service Agreement for a Plant Alarm Notification SCADA System to Hyperion International Technologies, LLC

**MOTION:** To Approve Awarding a Contract for a Service Agreement for a Plant Alarm Notification SCADA System to Hyperion International Technologies, LLC

**MOTION:** Councilor Turner **SECOND:** Councilor Wittman **PASSED:** 4-0

- M.** Consideration to Approve Request Letter to the Lodgers Tax Board for Use of remaining \$45,000 Allotted for 2023 ski season NCRTD service to be Budgeted for Village Website Upgrade

**MOTION:** To Approve Request Letter to the Lodgers Tax Board for Use of remaining \$45,000 Allotted for 2023 ski season NCRTD service to be Budgeted for Village Website Upgrade

**MOTION:** Councilor Turner **SECOND:** Councilor Wittman **PASSED:** 4-0

## 12. MISCELLANEOUS

**13. ANNOUNCEMENT OF THE DATE, TIME & PLACE OF THE NEXT MEETING OF THE VILLAGE COUNCIL:** The next meeting of the Village Council will be a special meeting on Monday March 25, 2024 at 11:00 a.m. to consider a DOT extension grant. The following meeting will be a Village Budget Council Meeting on Tuesday April 16, 2024 at 2:00 p.m. The next regular meeting of the Village Council will be held on Friday April 19, 2024 at 1:00 p.m. (Note: this was later changed to Friday, April 26, 2024 at 1:00 pm)

## 14. ADJOURNMENT:

**MOTION:** To adjourn

**MOTION:** Councilor Stagg **SECOND:** Councilor Wittman **PASSED:** 4-0

  
\_\_\_\_\_  
Mayor Chris Stanek

Attest

  
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Village Clerk, Ann Marie Wooldridge

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